

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
Board Meeting, January 15, 2011
Holiday Inn & Conference Center, Des Moines, Iowa

The IMFOA Board met in Room 397 at the Holiday Inn & Conference in Des Moines on January 15, 2011. President Joyce Lawler called the meeting to order. Those present were Tawnia Kakacek, Lori Brown, Nancy Earles, Laura Schaefer, Kent Anderson, Deb Field, and Roxanne Schneider.

Motion by Lori, second by Laura to approve the November 13, 2010 minutes. All in favor.

Motion by Barb, second by Laura to approve the Treasurer's reports as presented. All in favor.

Board members discussed the salaries for the Secretary and Treasurer. Motion by Nancy, second by Tawnia to increase the secretary and treasurer's salaries by \$500 per year. All in favor.

Cindy Kendall, League/ISU Representative updated the Board on the Institute. She noted that in previous years the evening pizza party for first year students had not been well attended. She is going to have a luncheon on Monday, and asked that as many board members as can attend be present. This is an opportunity for the League, IMFOA, IIMC, etc., to tell the newer clerks about what each organization can offer. She also asked for IMFOA to assist in sponsoring the luncheon. Motion by Tawnia, second from Laura, to contribute up to \$500 toward the Monday, July 18 luncheon. All in favor. Cindy also reported that she has been approached by other organizations interested in developing certification programs. They would be interested in using some of the institute courses for their programs.

Cindy also noted that the League is working on conference planning, and is open to suggestions for conference topics. In regards to the clerk manual sales, 174 hard copies and 73 electronic versions have been sold. She also advised that more mentors are needed, particularly in Southeast Iowa.

Board members continued with April conference planning. It was noted that all clerks and finance officers that have been certified thorough the Iowa program will be recognized at the banquet.

Nancy reported on various fund-raising ideas. She had prices on wine glasses and fleece vests. Board members agreed to purchase wine glasses as a fund raiser and for the welcome bags. She will also order fleece vests for a couple of the board members that were interested. We can have them available at the conference to gauge interest in the vests.

Board members discussed the two vacancies on the board. After discussion, President Lawler appointed Laura Schaefer as Vice President, Nancy Earles to the board term expiring in April, at which time she will move up to Vice President, and Tawnia Kakacek to the board term expiring April 2012. The board seat previously held by Barb Barrick will remain vacant, and President Lawler will appoint an individual to fill the board term to expire April 2013 at a later date.

President Lawler advised she had shared our code of ethics with attorney B. Sueppel, and he suggested the following language be added: The applicant understands, affirms or agrees that failure to abide by the duties listed in the certificate or the ethics code will be grounds for decertification or non-renewal. Motion by Tawnia, second from Laura to add that language to the code of ethics and application. All in favor.

Board members discussed developing a committee application to assist in filling vacancies on the Curriculum, Certification Review and Ambassador Committees.

President Lawyer, Vice President Schaefer and Past President Anderson will review the Civic and Ruan scholarships and determine the recipients.

President Lawler adjourned the meeting at 11:41 AM.

Respectfully submitted,
Roxanne L. Schneider