

**IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD OF DIRECTORS MEETING
January 13 2023
Teleconference**

Iowa Municipal Board of Directors met via teleconference at 1:00 p.m. with President Karyl Bonjour presiding. The following members participated via phone: Trish Gleason, Shelby Hagan, Tricia Maiers, Melissa Simmons, Darryl Ten Pas, Brian Weuve, Beverly Conrad, and Erin Learn. Absent Ondrea Elmquist and Secretary/Treasurer Deb Wheatley Field.

Minutes: Tricia motioned to approve the minutes as presented. Seconded by Darryl. All in favor, motion passed 7-0.

Treasurer's Reports: Motion by Brian to approve the Treasurer's reports as presented. Seconded by Melissa. All in favor, motion passed 7-0.

Iowa State University (ISU) Institute & Academy Updates: President Bonjour, indicated that Sara Shonrock, Institute and Academy Director, was not able to attend the meeting, but had sent correspondence. Bonjour reported that the February Institute classes were filling up fast. Sara indicated that she will be attending the April conference to speak when needed.

International Institute of Municipal Clerks (IIMC) Region VI Update: There were no updates provided from Gloria Christensen, City Clerk, City of Humboldt and IMFOA IIMC Region VI Representative, at this time.

Iowa League of Cities Updates: Heather Roberts, Iowa League of Cities Director of Information Services, reported on:

- House File regarding Property Tax,
- Sign up for IIMI is opening up,
- Iowa Mayors Association has a new Emergency management meeting, and all Mayors are being encouraged to attend,
- Cyber security may be part of the emergency management going forward.

IMFOA Online Store: Melissa Simmons reported that the online store through Iowa Prison Industries is ready, but a notice has not been put out on ClerkNet yet. A password may be needed to log on to the website. Simmons will discuss this possible requirement with the website host.

IMFOA Website Provider Update: The Website Committee has chosen to move forward with Iowa Interactive for the dues and registration, Heather Roberts is looking into options regarding placing all of the information on one website. The committee discussed options they would like to see within the website.

Future Conference RFP'S: IMFOA Conference sites RFPs were discussed briefly. Site visits will provide a better opportunity to see if the hotels providing RFP response will meet conference needs. Shelby Hagan will organize site visits to take place prior to the March 2023 Board meeting.

2023 - Spring Conference Planning and Review: President Bonjour went through the planning worksheet. Hearing from each Board member regarding their assigned session and presenters. All Board members reported that their session and presenter were scheduled and ready to present. The Vender Event Committee presented a few themes for the social event on Thursday night. Board members overwhelmingly agreed a cooking/food theme would be great. [*Editor's Note:* Maybe having a Board meeting over the lunch hour influences themes for events]. Menus and snacks for breaks were finalized. All Board members reviewed the timeline for conference material submissions.

President Bonjour announced that the next meeting will be held in person on March 25, 2023 at 8:30 a.m. at the Airport Holiday Inn.

Adjournment: There being no further business, Shelby motioned to adjourn the meeting at 2:09 p.m. Seconded by Tricia. All in favor, motion passed 7-0.

Respectively submitted,

Trish Gleason, IMFOA Vice President