

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
BOARD MEETING  
JANUARY 15, 2022

President Erin Learn called the IMFOA Board of Directors Zoom Meeting to order at 8:30 a.m. with the following Board Members present: Amber Julseth, Beverly Conrad, Trish Gleason, Tricia Maiers, Karyl Bonjour, Brian Weuve, Ondrea Elmquist, and Deb Wheatley Field. Absent: Melissa Simmons.

**MINUTES**

Tricia moved, Amber seconded, to approve the minutes of the November 13, 2021 meeting. All in favor.

**TREASURER'S REPORTS**

Karyl moved, Beverly seconded, to approve the Treasurer's reports as presented. All in favor.

**ISU INSTITUTE & ACADEMY UPDATE FROM SARA SHONROCK**

- Winter Training Session will be held in February.
- Registration for upcoming Accrual Training Session will be available next week.
- New registration system for the Institute and Academy should be compatible with the new IMFOA Conference registration system.
- Information will be sent out in mid-February regarding the scholarship applications for the Institute.

**LEAGUE UPDATE FROM HEATHER ROBERTS**

- Currently advertising for Membership Services position.
- Demonstrated the online dues registration and payment process that will be available to the membership beginning next month.

**IIMC**

Erin noted that Kay Cmelik informed her that she is willing to complete Denise Hoy's term on the IIMC Board of Directors since Denise will be stepping down due to her upcoming retirement. Tricia moved, Trish seconded, to appoint Kay Cmelik to the IIMC Board of Directors for the term ending May 2023. All in favor.

The IIMC Region Vi Mid-Year Meeting will be held virtually later this month.

Beverly moved, Brian seconded, to approve a donation of \$250.00 (\$75.00 silent auction gift item and \$175.00 cash donation) to the IIMC Foundation. All in favor.

### **CERTIFICATION REVIEW COMMITTEE**

Due to Denise Hoy's retirement, her position as Certification Administrator has to be filled. Erin said she has contacted someone about serving, but hasn't heard back from them yet.

Trish briefly reviewed a recommendation from the Certification Review Committee to amend the wording on the Certification FAQ's. Said recommendation would help alleviate the confusion for applicants when applying for certification, as well as recertifying. After some discussion, Tricia moved, Amber seconded, to approve the recommendation as presented. All in favor. The Certification Review Committee will present the final draft of FAQ's to be used on the website.

### **SPRING 2022, CONFERENCE PLANNING**

- The Board was provided with the Fall 2021, Conference Survey Results for review.
- Plans were completed for the Spring Conference.

### **PROPOSED CHANGES TO CONSTITUTION AND BY-LAWS**

Erin asked if there were any questions regarding the recommended changes to the Constitution and By-Laws that were presented to the Board at the last meeting. Being none, Tricia moved, Karyl seconded to approve the amended final draft of the Constitution and By-Laws. All in favor. The document will be presented to the membership for approval at the Annual Business Meeting, which follows the Spring Conference. It will be made available electronically prior to the Annual Meeting.

### **ADJOURNMENT**

With no further business, Trish moved, Amber seconded, to adjourn at 10:48 a.m. All in favor.

Respectfully submitted,

Deb Wheatley Field,  
Secretary/ Treasurer