

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
JANUARY 16, 2021

President Beverly Conrad called the IMFOA Board of Directors web conference to order at 8:30 a.m., with the following Board Members present: Erin Learn, Amber Julseth, Trish Gleason, Tricia Maiers, Ondrea Elmquist, Kevin Jacobson, Karyl Bonjour, and Deb Wheatley Field. Absent: Kelly Groskurth and Daisy Huffman.

MINUTES

Tricia, moved, Erin seconded, to approve the minutes of the November 7, 2020 meeting as presented. All in favor.

TREASURER'S REPORTS

Amber moved, Ondrea seconded, to approve the Treasurer's reports as presented. All in favor.

LEAGUE UPDATE

- Planning on both in person and virtual workshops.
- IMMI will be held in March.
- Planning for Nuisance Abatement training session.
- Face mask issue when visiting with State Legislators.

INSTITUTE UPDATE

Sara Shonrock posed several questions to the Board as she begins work on the Institute Scholarship Applications, with regard to the current requirement that 30 hours need to be taken to be awarded a scholarship. Considerable discussion followed with the Board contemplating the following:

- Should scholarships include travel expenses.
- Should scholarships require in person classes only or also allow for virtual classes.
- Should dollar amount of scholarships be tied to credit hours or courses taken.
- Should the 30-credit hour requirement be adjusted depending on if in person or virtual classes.
- Should the current budgeted amount of \$2,250 be awarded, with each scholarship amount dependent on the total number of scholarship applications received and credit hours to be taken.
- City to continue to be reimbursed the scholarship amount and not the scholarship awardee.

Karyl moved, Tricia seconded, to award \$2,250 in scholarships. All in favor.

Sara followed up with a matter that was considered at the October 23, 2020 concerning those attending the Institute and Academy not completing their testing in a timely manner. It was thought that seven calendar days should be sufficient time.

Tricia moved, Karyl seconded, that if credit hours for virtual or in person training are to be used for certification, any required testing needs to be completed by 5:00 p.m., seven calendar days after the course ends. All in favor.

SPRING 2021 CONFERENCE PLANNING

The Board finalized plans for the conference. Heather was asked to survey the vendors to determine their possible level of participation. No changes will be made to the scanning process and the conference will be capped again to allow for social distancing. The Wednesday night reception will be held dependent on the vendor survey results.

PRINTER PURCHASE FOR CERTIFICATION PROGRAM

Tricia moved, Amber seconded, to confirm the purchase of a printer for \$264.86 for the Certification Program. All in favor.

ADJOURNMENT

With no further business, Tricia moved, Karyl seconded, to adjourn at 10:11 a.m. All in favor.

Respectfully submitted,

Deb Wheatley Field,
Secretary/ Treasurer