

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
OCTOBER 19, 2018
DES MOINES, IOWA

The IMFOA Board of Directors met at the Holiday Inn Des Moines Airport at 12:03 p.m. with President Ondrea Elmquist presiding. Members present were: Kevin Jacobson, Beverly Conrad, Erin Learn, Denise Hoy, Daisy Huffman, Amber Julseth, Trish Gleason, Karyl Bonjour, and Deb Wheatley Field. Absent: Kelly Groskurth.

MINUTES

Erin Moved, second by Trish, to approve the minutes of the September 28, 2018 meeting. All in favor.

TREASURER'S RPORTS

Amber moved, second by Beverly, to approve the Treasurer's reports. All in favor.

LEAGUE UPDATE

Mark Tomb reported on the following:

- League Conference planning
- Home Rule Proclamation-celebrating 50th anniversary
- League Services Agreement-no changes in the fees structure

Erin moved, Karyl seconded, to approve the Services Agreement with the Iowa League of Cities for December 1, 2018-November 30, 2019. All in favor.

IIMC REGION VI UPDATE

Received a letter from the IIMC Foundation thanking Region VI for the IIMC silent auction & raffle donation.

Erin moved, second by Beverly, to contribute \$250 to the IIMC Foundation. All in favor.

ISU INSTITUTE UPDATE

Cindy Kendall reported on the following:

- Cindy mentoring her successor due to her retirement at the end of the month
- The Board's continued support of sponsoring scholarships to the Institute
- Designation of a Board member to be involved in the session planning for the Institute/Academy
- Continuation of planning and goal setting training previously conducted by Jeff Schott
- Suggestion made for Cindy's successor and Cindy Stuve to recommend to the Board who should be awarded the IMFOA scholarships to the Institute instead of the IMFOA Education Committee

- Requirements should be set up for the reimbursement of expenses for those who have been awarded scholarships for the Institute

CHANGES TO BOARD APPLICATION

Daisy will work on changes to the application, which will include the addition of more detailed information being required.

CERTIFICATION REVIEW COMMITTEE

Recommended changes by the Certification Review Committee to the Certification Application Process FAQ's were emailed to the Board for review. Trish and Beverly responded with their suggested changes, which will be forwarded to the committee for review. A final draft from the Certification Review Committee will then be presented to the Board for approval at the next meeting.

The Board then discussed the need to provide information on the website that outlines the steps to follow for applying for certification. A Membership Committee will be formed to provide to the Board for approval, a "How to Apply" guide, upon the blessing of the Certification Review Committee.

FALL CONFERENCE WRAPUP

The Board noted suggestions/compliments that were received, as well as discussed the possibility of changing the location of the Thursday luncheon and vendor setup.

ADJOURNMENT

Trish moved, second by Amber, to adjourn at 1:13 p.m. All in favor.

Respectfully submitted,

Deb Wheatley Field, Secretary/Treasurer