

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
OCTOBER 21, 2022

The IMFOA Board of Directors met at the Des Moines Holiday Inn Airport Conference Center at 1:38 p.m. with President Karyl Bonjour presiding. The following Board Members were present: Trish Gleason, Ondrea Elmquist, Brian Weuve, Beverly Conrad, Tricia Maiers, Melissa Simmons, Erin Learn, Darryl Ten Pas, and Deb Wheatley Field. Absent: Shelby Hagan.

MINUTES

Brian moved, Melissa seconded, to approve the September 23, 2022 minutes as presented. Passed unanimously.

HOTEL/FALL CONFERENCE

Barb Reynolds, Director of Sales and Catering for the Holiday Inn Des Moines Airport Conference Center, addressed any concerns/suggestions regarding the Fall Conference just held.

TREASURER'S REPORTS

Tricia moved, Brian seconded, to approve the Treasurer's reports as presented. All in favor

RETIRED MEMBERSHIP

Trish moved, Brian seconded, to approve a Retired Membership for Karen Christner. All in favor.

POP-UP STORE

Karen Donahue with Prison Industries presented several samples of items to be considered for the Pop-Up Store and also explained how a website could be created for placing orders. The Board will review an online catalogue of various items and make a final decision at next month's meeting as to what will be included in the Pop-Up Store. There was also a consensus to purchase backpacks for the First Timer's for the Spring Conference.

INSTITUTE AND ACADEMY UPDATE

Sara Shonrock noted that there was good attendance at the Institute and Academy this past summer. She also mentioned that in 2023 Public Speaking may be renamed as Interpersonal Communicating. Sara said she has been asked why Iowa does not offer a Master Municipal Clerk designation, it was pointed out that this was previously discussed and it was determined that doing so would create too much of a workload at this time.

IIMC REGION VI UPDATE

The Region VI Meeting will be held January 27-28, 2023 in Bloomington, MN.

IOWA LEAGUE OF CITIES UPDATE

Heather Roberts asked the Board to review the proposed Services Agreement for December 1, 2022, - December 1, 2023, so that it can be approved at the next meeting. She also informed the Board of continuing issues with the online conference registration and dues processing system.

RFP'S FOR FUTURE CONFERENCES

The Board briefly reviewed the proposed RFP with the final draft to be approved at the next Board Meeting.

ANNUAL AWARD RECOGNIZING CITY CLERKS/FINANCE OFFICERS

Discussed a suggestion by Mickey Shields of the Iowa League of Cities to annually recognize a City Clerk or Finance Officer similar to how the City Managers Association does for a manager. The consensus of the Board was to instead acknowledge those who have become certified and/or renewed their certifications.

OTHER BUSINESS

Reviewed comments received regarding the Fall Conference. The next Board Meeting will be held on November 4-5, 2022 at the La Quinta Inn and Suites in Clive.

ADJOURNMENT

Tricia moved, Darryl seconded, to adjourn at 3:50 p.m. All in favor.

Respectfully submitted,

Deb Wheatley Field,
Secretary/ Treasurer