

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
OCTOBER 21, 2023

President Trish Gleason called the IMFOA Board of Director’s meeting at the Des Moines Holiday Inn Airport Conference Center to order at 12:11 p.m. with the following Board Members present: Tricia Maiers, Brian Weuve, Beverly Conrad, Karyl Bonjour, Shelby Hagan, Melissa Simmons, Darryl Ten Pas, Christina Eicher, and Deb Wheatley Field. Absent: Erin Learn

MINUTES

Tricia moved, Melissa seconded, to approve the September 29, 2023 minutes. All in favor. Motion carried.

TREASURER’S REPORTS

Christina moved, Brian seconded, to approve the Treasurer’s reports. All in favor. Motion carried.

CERTIFICATION REVIEW COMMITTEE ITEMS OF CONCERN

The Board discussed a request that the Certification Review Committee forwarded to the Board. The request was for the work history for obtaining a Finance Certification not be limited to only Iowa or only require a minimum of three years to be from Iowa. Upon some discussion, Tricia moved, Christina seconded, to leave the certification requirements, regarding work history, as is and notify the individual requesting the change of the Board’s decision. All in favor. Motion carried.

With the Certification Database being unavailable for the past several months, the Certification Review Committee asked that the Board extend the certification renewal dates. Tricia moved, Shelby seconded, to extend the certification renewal dates as follows:

Year Certification Renewal Awarded	Renew Date	Extended Until
2018	2022	2024
2019	2023	2025

All in favor. Motion carried.

FALL CONFERENCE REVIEW

Barb Reynolds, Director of Sales and Catering for the Holiday Inn Des Moines Airport Conference Center, addressed concerns/suggestions regarding the Fall Conference. She noted upcoming improvements to the hotel and said she would look into the issue of internet connect ability in the Iowa Hall. Overall, the consensus was that the conference went very well especially with positive feedback from the vendors.

DASHBOARD AND WEBSITE

Heather Roberts of the Iowa League of Cities gave an update on the rebuilding of the Certification Database. It is hopeful that the system will be back up and running in December, but it is not yet in the testing mode. She also noted that the Website Committee will need to get together to determine the

scope of the new website. Heather said she would like the website to be able to accommodate conference registrations, dues payments, and the certification program.

LEAGUE CONTRACT

The Services Agreement (December 1, 2023 to December 1, 2024) was presented for review. One major change was the addition of \$3,750 for the conference/dues system migration. There was also a decrease of \$1,850 regarding the Certification Database being down. The agreement will be considered for approval at the next Board Meeting.

NIC IOWA CONTRACT

The Board reviewed the termination letter that Trish drafted regarding the Master Subscription Agreement with NIC Iowa (a subsidiary of Tyler Technologies) for providing online payment and processing of conference registrations and dues. Karyl moved, Melissa seconded, to approve and send the termination letter, upon the addition of November 30, 2023, to the last sentence as the response date. All in favor. Motion carried.

IMFOA STORE

Melissa reported on the increase in sale prices for items in the store and questioned whether the Board would like to increase the scholarship donation or leave it the same, to which the consensus was to leave it the same. There was also discussion regarding the back packs for First Timer's with the suggestion made that they be purchased through the store so that a scholarship donation is received.

NEXT BOARD MEETING

The next Board Meeting will be on November 10, 2023 in Des Moines.

OTHER BUSINESS

IIMC Region VI Director Elena Hilby from Wisconsin gave her perspective on the Fall Conference noting the similarities and differences between our conference and Wisconsin's Conference. One difference she noted was that there is no get together for attendees to socialize outside of the organized activities.

ADJOURNMENT

With no further business, Tricia moved, Brian seconded, to adjourn at 2:03 p.m. All in favor. Motion carried.

Respectfully submitted,

Deb Wheatley Field,
Secretary/ Treasurer