

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
Board Meeting, April 19, 2013  
Des Moines, Iowa

The IMFOA Board of Directors met at the Holiday Inn Airport, Des Moines, on April 19, 2013 following the 74th Annual IMFOA meeting. President Tawnia Kakacek called the meeting to order at 11:50 a.m. Those present were Randy Pierce, Sally Hinrichsen, Daisy Huffman, Denise Hoy, Dale Oltmans, Jane Smith, Nancy Earles, Laura Schaefer, Kent Anderson, Deb Field and Pamela Blessman.

President Kakacek welcomed new Board members Dale Oltmans and Jane Smith (filling vacancy).

The President's 13/14 committee appointments are as follows:  
Advisory: Nancy Earles, Laura Schaefer, Chair, Kent Anderson  
Audit: Randy Pierce, Chair, Sally Hinrichsen, Dale Oltmans  
Budget: Deb Field, Chair, Kent Anderson, Denise Hoy  
Education: Denise Hoy, Chair, Randy Pierce, Daisy Huffman  
Publicity: Deb Field, Chair, Pamela Blessman, IA League of Cities  
Nominating: Kent Anderson, Chair, Laura Schaefer, Nancy Earles  
Ambassador: Sally Hinrichsen, Chair, Mary Bolton, Jane Smith, Dale Oltmans  
Hospitality: Chuck Lund, Chair, Deb Field  
Website: Deb Field, Chair, Daisy Huffman, Dale Oltmans  
Resolution: Denise Hoy, Chair, Jane Smith, Daisy Huffman  
Technology: Randy Pierce, Chair, Jane Smith, Heather Roberts  
Registration: Pamela Blessman, Chair, Diane Kennedy, Lora Hansen  
Certification Review: Pamela Blessman, Chair, Sally Hinrichsen, Tawnia Kakacek, Laura Schaefer, Janet Gann  
Curriculum: Kay Cmelik, Chair, Theresa Reardon, Jack Bachhuber, Nancy Earles, Pam DeMouth, Cindy Kendall-ex-officio

Motion by Denise, second by Sally to appoint Deb Field as Treasurer. All in favor.

Motion by Daisy, second by Randy to appoint Pamela Blessman as Secretary until her retirement date. All in favor.

Motion by Sally, second by Randy to approve the minutes of the January 18, 2013 meeting.  
Motion carried.

Motion by Randy, second by Denise to approve the treasurer's report as presented. Motion carried.

Barb Reynolds, Sales Manager of the Airport Holiday Inn, thanked the Board for their business and apologized for the roof leaks. She noted that a roofing contractor had been hired but had not had favorable weather to get the work done.

Motion by Denise, second by Nancy to approve up to \$3,500 for programming to make changes to the certification dashboard to allow for multiple certifications and to be able to enter education credits retroactively. All in favor.

Mark Tomb gave an update of League activities including: The League's move to the new offices at the end of June; MLA changes; Small city workshops; and the annual conference to be held in Dubuque.

Cindy Kendall provided an update on the MPI and MPA as follows: classes will be reduced in numbers but the concentration will be greater; the CAFR and advanced accounting workshops will be held every other year; AFR workshops are on-line and the AFR electronic filing will be mandatory in 13/14 and additional training will be offered in 13/14 in conjunction with this requirement; and 2014 is the 40<sup>th</sup> Anniversary of the Institute.

Future Board meeting dates and locations are as follows:

June 14-15, 2013 in Des Moines

August, 2-3, 2013 in Des Moines

October, 16-18, 2013 (conference) in Des Moines

November 15-16, 2013 in Des Moines

January 17-18, 2014 in Des Moines

April 9-11, 2014 (conference) in Des Moines

It was reported that IMFOA will need to appoint a sub-committee for the carnival event for the 2014 IIMC conference in Wisconsin.

There were 18 applications for scholarships for the IMPI. Scholarships were awarded to the following:

Christina Machin, Oakland Acres and Lambs Grove

Stacy Sandt, Hornick

Jane Logscion, Cincinnati

Patty Garner, Truro

The Board briefly reviewed the annual meeting/conference. It was noted that the Athenian Dialogue was once again a success.

Due to her pending retirement in the fall of 2013, Pam will compile a list of duties she has as a secretary.

An update of the 75<sup>th</sup> Anniversary celebration was given. It was noted that Jody Smith will do a slide show; promo items such as wine glasses, tote bags, etc will be purchased; the attire will be formal; consideration is being given to a raffle for a diamond necklace and a 50/50 raffle.

The RFP for conference hotel will be updated and sent out to DM area hotels by the Greater Des Moines Convention and Visitors Bureau.

It was noted that Janet Gann will be serving on the Certification Review Committee and that Deb Scofield will fulfill her speaking engagement most likely in April of 2014.

With no further business to come before the Board, Sally moved to adjourn the meeting at 1:44 p.m., seconded by Daisy. All in favor.

Respectfully submitted,

Pamela Blessman  
Secretary