

## **IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION BOARD MEETING**

JANUARY 17, 2020

WEB CONFERENCE CALL

President Beverly Conrad called the IMFOA Board of Directors web conference to order at 2:00 p.m. Members present were: Daisy Huffman, Kevin Jacobson, Trish Gleason, Amber Julseth, Karyl Bonjour, Tricia Maiers, Kelly Groskurth, Erin Learn. Absent: Deb Wheatley Field, Ondrea Elmquist. Guests: Heather Roberts.

### **MINUTES**

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Trish moved and Kelly seconded a motion to approve the minutes of the November 16, 2019 meeting as presented. All in favor, motion carried.

### **TREASURER'S REPORTS**

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Tricia moved and Amber seconded a motion to approve the Treasurer's Reports as presented. All in favor, motion carried.

### **LEAGUE UPDATES**

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Heather updated the Board on the following items:

- MPI information is being finalized and will be sent out shortly.
- The League has changed the format for Legislative Day, it will be specific to individual cities.
- Small City Workshops & Nuisance Abatement Workshops will be held this spring/summer.
- MLA Part 2 videos are available to watch.
- The League has hired a new communications coordinator, Jessica Vogel.

### **APRIL 15-17, 2020 CONFERENCE UPDATE**

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Heather discussed scanning with the Board, noting that there were difficulties with multiple sources of scanning and reconciling with attendees at the last conference. She is investigating alternatives for future IMFOA conferences. The Board discussed the scanning and alternatives, and agreed that for the April conference we will proceed with the traditional scanning method.

President Conrad informed the Board that gWorks would like to utilize the meeting room for a Wednesday session again. The Board agreed that gWorks could have the meeting room for the Wednesday of the April 2020 conference.

Tricia reviewed the prices to have a "Casino Night" for entertainment following the Thursday night banquet, noting that the prices came in too high for this event. The Board discussed having board games and/or corn hole boards so attendees would have something to do after the banquet. Following discussion, the Board agreed that there would be no entertainment following the banquet and the Board will review the feedback we receive from conference attendees.

President Conrad asked about the process to sell the IMFOA power banks and totes to the membership. The Board discussed adding the items to the conference registration, sales tax, limitations on how many can be purchased as well as how many will be sold, and the pricing on them. The Board agreed to sell a maximum of 50 totes and 50 power banks with a limit of two per person total at a cost of \$15.00 each and they must be picked up at the spring conference, they will not be shipped. Trish offered to have a

table at registration to sell them, rather than including them with the registration. The Board agreed this would simplify the process.

President Conrad reviewed the planning worksheet with Board. Karyl and Amber volunteered to help with karaoke on Wednesday night. Heather has a Sirius subscription that we can use to play music from 8:00-10:00 p.m. following the banquet Thursday night. Tricia will be setting up a team store for IMFOA apparel for the spring conference.

### **IIMC REGION VI UPDATE**

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President Conrad gave the following updates from IIMC Region VI:

- The mid-year meeting will be January 24-25, 2020 in Wisconsin.
- Minnesota's annual conference will be March 16-19, 2020.

### **ISU INSTITUTE UPDATE**

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President Conrad informed the Board that Cindy Hopton is retiring in March.

President Conrad asked the Board for input on the scholarship amount and how many should be given out. Conrad noted that there was \$704 in the fund and that last year seven scholarships in the amount of \$450 each were awarded. If the Board wishes to give out the same number, \$2,446 would be needed from the reserves.

Following discussion, Trish moved and Tricia seconded a motion to approve the award of five scholarships in the amount of \$450 each. All in favor, motion carried.

Heather updated the Board on registration for the Institute and asked if it would be ok if the registration for Institute went through the certification portal. By doing so, it would familiarize registrants with the portal and provide them with information on the classes they have taken. However, it would open up the IMFOA certification portal to non-members. The Board agreed that it would be beneficial to utilize the certification portal for the Institute's registration.

### **CERTIFICATION REVIEW AND CURRICULUM COMMITTEE UPDATES**

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President Conrad informed the Board that Denise Hoy had accepted the appointment to the committee.

### **OTHER BUSINESS**

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- Trish requested ideas for items to cover for the clerk session.
- Tricia requested ideas on apparel for the IMFOA store for the Spring Conference.
- President Conrad asked everyone to get the bios and session information turned in as soon as possible.

### **ADJOURNMENT**

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Karyl moved and Tricia seconded a motion to adjourn at 3:14 p.m. All in favor, motion carried.

Respectfully Submitted,

Erin Learn, Board Member