

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
March 19, 2022

President Erin Learn called the IMFOA Board of Directors Meeting at the Des Moines Holiday Inn/ Airport Conference Center to order at 8:30 a.m. with the following Board Members present: Amber Julseth, Beverly Conrad, Trish Gleason, Tricia Maiers, Karyl Bonjour, Brian Weuve, Ondrea Elmquist, Melissa Simmons, and Deb Wheatley Field. Absent: none.

MINUTES

Tricia moved, Brian seconded, to approve the minutes of the January 15, 2022 meeting. All in favor.

TREASURER'S REPORTS

Tricia moved, Melissa seconded, to approve the Treasurer's reports as presented. All in favor.

ISU INSTITUTE & ACADEMY UPDATE FROM SARA SHONROCK

- Strategic Initiative Planning.
- Legislative Action Call Preview.
- IMWCA Safety Training.
- Career Fair

IIMC

Erin announced that she attended the virtual IIMC Region VI Mid-Year Meeting in January and that the 2023 Annual Conference will be held in Minneapolis, Minnesota. IIMC has also asked that information about the organization be shared with the membership of IMFOA. The suggestion was made to include that and other information in the First Timer's bags. Erin also noted that she was invited by IIMC to carry the Iowa flag during the Parade of Flags at the IIMC Conference in Little Rock, Arkansas. However, because she won't be attending the conference, she will try to find someone to do so.

RETIRED MEMBERSHIPS

Amber moved, Karyl seconded, to approve the retired memberships for Denise Hoy, Cindy Kendall, Roxanne Schneider, and Deb Wheatley Field. All in favor.

SALARY INCREASE

Tricia moved, Trish seconded, to approve an increase in the Treasurer's salary of \$1,000 per year beginning April 1, 2022. All in favor.

CERTIFICATION ADMINISTRATOR

Melissa moved, Tricia seconded, to appoint Barb Barrick as the Certification Administrator. All in favor. Erin said she would check to see if Barb was also expected to serve on the Certification Review Committee.

GRACE PERIOD FOR CERTIFICATION APPLICATIONS

Erin noted that the Certification Review Committee has asked whether the Board would like to offer a grace period for the new rule that requires credit hours to be used within eight years of completion of a course. After some discussion, Tricia moved, Trish seconded, that beginning on January 1, 2023, initial applications for certification can only list courses that were completed within eight years from the date of the applications. All in favor.

ONLINE MEMBERSHIP APPLICATION/CONFERENCE REGISTRATION PROCESS

Heather reported that some changes will be made regarding the dues online process for next year and work has begun to add an online certification process with the renewals to be added first followed by new applications.

SPRING 2022, CONFERENCE PLANNING

Final plans were made and speakers verified.

A request from Game One (formally Graphic Edge) to receive a vendor booth at a discounted rate to promote the IMFOA Pop-Up Store along with Game One, was discussed. Heather Roberts reported that there is only one vendor booth left and that one will likely be sold. The consensus of the Board was to allow Game One to set up a table from 8:00 a.m. -1:00 p.m. near the registration desk to distribute clothing ordered from the Pop-Up Store. Another suggestion was made to offer promotional items other than clothing in the future since only \$143.60 in sales were realized in the Spring Pop-Up Store.

ADJOURNMENT

With no further business, Tricia moved, Brian seconded, to adjourn at 11:24 p.m. All in favor.

Respectfully submitted,

Deb Wheatley Field,
Secretary/ Treasurer