

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
MARCH 25, 2023

The IMFOA Board of Directors met at the Des Moines Holiday Inn Airport/Conference Center at 8:30 a.m. with President Karyl Bonjour presiding. The following Board Members were present: Trish Gleason, Ondrea Elmquist, Shelby Hagan, Brian Weuve, Beverly Conrad, Melissa Simmons, Erin Learn, Darryl Ten Pas, and Deb Field. Absent: none. Tricia Maiers listened in on the meeting, but was unable participate in the dialogue. Those having voting rights were: Karyl, Trish, Shelby, Brian, Melissa, Darryl, and Erin.

MINUTES

Melissa moved, Brian seconded, to approve the January 13, 2023 minutes as presented. Passed unanimously.

TREASURER'S REPORTS

There was a short discussion regarding the cost for maintaining and updating the Certification Database. Brian moved, Trish seconded, to approve the Treasurer's reports as presented. All in favor

RETIRED MEMBERSHIPS

Erin moved, Darryl seconded, to approve the Retired Memberships for Karen Christner, Cindy Kendall, Roxanne Schneider, Janet Gann, and Deb Field. All in favor.

ASSOCIATE MEMBERSHIP

Melissa moved, Weuve seconded, to approve an Associate Membership for Heith Hockenberry. All in favor.

REPORT FROM NOMINATING COMMITTEE

Erin reported that the Nominating Committee will present the following slate of officers for election at the upcoming Business Meeting: President-Trish Gleason, Vice President-Tricia Maiers, Board Director-Christina Eicher.

SPRING CONFERENCE PLANNING

The Board finalized plans for the upcoming Spring Conference, which included some input from Barb Reynolds, Director of Sales and Catering for the Holiday Inn.

Barb also addressed questions regarding the hotel's RFP, current services, and succession planning for key employees of the hotel.

MENTOR MEETING

Received request from Daisy Huffman to hold a gathering during the Spring Conference for those in the Mentoring Program. Heather agreed to contact Mickey Shields about setting up a meeting, possibly for Wednesday evening.

IIMC REGION VI UPDATE

Karyl said she would contact Amber Smith of the Greater Des Moines Convention and Visitor's Bureau about resubmitting a bid to host the 2027 IIMC Conference. IIMC had withdrawn the previous RFP, but is now asking for another one to be submitted.

Trish agreed to carry the Iowa flag during the Parade of Flags at the upcoming IIMC conference in Minneapolis.

Considered a request from the Minnesota Clerks and Finance Officers Association for financial support with hosting the IIMC Conference. Melissa moved, Shelby seconded, to donate \$1,000 to MCFOA. All in favor.

IOWA LEAGUE OF CITIES UPDATE BY HEATHER ROBERTS

- Registration will be opening soon for the upcoming Nuisance Abatement Workshop in Ankeny.
- A Mayor's conference to be held in April.
- Shooting drill to be held in Urbandale for members of IMWCA.
- Starting to schedule online training for small cities.
- League server is currently down.

GRACE PERIOD FOR CERTIFICATIONS

Because the League server is down and that affects the Certification Database regarding certification renewals, it was noted the grace period that is still in affect due to Covid would cover those who may need an extension.

SITE VISTING/FUTURE CONFERENCE RFP'S

Karyl read an email from the Sales Manager at Prairie Meadows, which stated that the facility is starting to host conferences again. Thus, Karyl questioned whether they received an RFP. Shelby said she was quite sure they did, but would check to make sure. The consensus was, however, that it was too late in the process to consider Prairie Meadows in the current RFP's process.

The Board then discussed the site visits held earlier in the day to the Sheraton and Embassy Suites and the pricing and logistics associated with holding a conference at those locations. A suggestion was made for creating a cost comparison between the Des Moines Airport Holiday Inn and Conference Center and Embassy Suites by using information from the upcoming Spring Conference.

ON-LINE STORE

Melissa reported that the On-Line Store, which is now closed and realized \$77 in proceeds, will reopen again on April 20.

ADJOURNMENT

Brian moved, Shelby seconded, to adjourn at 10:53 a.m. All in favor.

Respectfully submitted,

Deb Wheatley Field,
Secretary/ Treasurer