

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
MARCH 27, 2020

President Beverly Conrad called the IMFOA Board of Directors web conference to order at 1:00 p.m. with the following Board Members present: Erin Learn, Kelly Groskurth, Amber Julseth, Trish Gleason, Tricia Maiers, Ondrea Elmquist, Kevin Jacobson, Karyl Bonjour, and Deb Wheatley Field. Absent: Daisy Huffman.

MINUTES

Tricia moved, Amber seconded, to approve the minutes of the January 17, 2020 meeting. All in favor.

RETIRED AND ASSOCIATE MEMBERSHIPS

Erin moved, Kelly seconded, to approve Retired Memberships for: Patrick Callahan, Lorna Fletcher, Cindy Kendall, Rexanne McEnroe, and Jody Smith and an Associate Membership for Jester Insurance Services for 2020-21. All in favor.

SPRING 2020 CONFERENCE CANCELLATION ISSUES

Due to the Covid-19 Pandemic the Spring Conference was cancelled, therefore, there will be no Annual Business Meeting during which time new Board Members and Officers were to be elected. As well, there are several other items that were to be approved at the Business Meeting including: April 19, 2019 minutes, F20 Financial Report, and FY21 Budget. Tricia moved, Trish seconded, that due to the cancellation of the Spring 2020 Conference and the Annual Business Meeting, because of Covid-19, the IMFOA Board of Directors and Officers will remain the same until the next election on April 23, 2021, per Article V, Section 1 of the By-Laws. All in favor. Those who applied for the Board will be informed that their applications will be held over until April, 2021, if they still desire to serve on the Board.

Denise Hoy will replace Tawnia Kakacek on the Certification Review Committee beginning April 1, 2020.

Also, because of the cancellation of the Spring Conference, the Audit Committee will meet in June prior to or after the June Board Meeting to review the financial records for FY2020.

Plans call for the voting membership to approve the April 15, 2019 Annual Business Minutes, FY21 Budget, and FY20 Financial Report electronically (using Mail Chimp) next month.

CERTIFICATION ISSUES DUE TO CANCELLATION OF SPRING 2020 CONFERENCE

Kelly reported that the cancellation of the conference will affect those needing credit hours for their certification renewals, as well as for new applicants. Discussion followed with various suggestions as to how to work through the issue. Kelly was asked to be a liaison between the Board and the Certification Review Committee so that the Board can be apprised on how the cancellation of the conference will affect certification renewals and applications.

CREDITS FOR NON-IMFOA EVENTS HELD ELECTRONICALLY

The Board discussed whether individuals should receive credits for attending electronically held

webinars and the ways for tracking attendance for such training. This will become even more of an issue due to Covid-19. It was suggested to defer the matter of credits being issued for electronically held non-IMFOA events to the Certification Curriculum Committee. Kelly was asked to take the issue to the committee.

SPRING CONFERENCE REGISTRATION AND VENDOR FEES REFUNDS

Deb and Heather will take care of the refunds being issued in the same way as the payments were made.

NEW FINANCE AND CLERK CERTIFICATIONS

The suggestion was made for those who would have received their certification at the Spring Conference, to be notified with a congratulatory letter and also informed that their certificates will be presented to them at the Fall Conference. Beverly said she would send out the congratulatory letters.

SCHOLARSHIP AWARDS

The Education Committee will work with Sara from ISU to determine the Institute Scholarship recipients.

FALL 2020 CONFERENCE PLANNING

The Spring Conference program will be used for the Fall Conference, if all presenters are available. Erin will contact IIMC to make sure that the credits from the Spring Conference will be approved for the Fall Conference.

ADJOURNMENT

With no further business, Tricia moved, Trish seconded, to adjourn at 2:09 p.m.

Respectfully submitted,

Deb Wheatley Field,
Secretary/ Treasurer