

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
BOARD MEETING  
APRIL 12, 2019  
DES MOINES, IOWA

The IMFOA Board of Directors met at the Holiday Inn Des Moines Airport at 11:35 a.m. with President Beverly Conrad presiding. Members present were: Ondrea Elmquist, Kevin Jacobson, Erin Learn, Daisy Huffman, Trish Gleason, Karyl Bonjour, Kelly Groskurth, Tricia Maiers, Amber Julseth, and Deb Wheatley Field. Absent: none.

**NEW BOARD MEMBER**

President Conrad welcomed newly elected Board Member Tricia Maiers. Beverly asked if there were any changes/updates to the Board of Directors list that she had previously distributed along with the Committee Appointments & Descriptions, Board Members information & Policies, and Constitution, By-Laws & Statement of Policy.

**APPOINTMENT OF SECRETARY-TREASURER**

Kelly moved, second by Erin to appoint Deb Wheatley Field as Secretary-Treasurer for FY20. All in favor.

**COMMITTEE APPOINTMENTS**

Tricia moved, second by Trish to appoint Sara Shonrock (term ending 2023), Cindy Kendall (term ending 2020), and Kay Cmelik, Chair (term ending 2023) to the Certification Curriculum Committee. All in favor.

Erin moved, second by Kelly to appoint Sally Hinrichsen (term ending 2024) as Chair of the Certification Review Committee. All in favor.

**2019-2020 BOARD MEETING DATES**

Because of conflicts with some of the dates that Beverly had selected for the upcoming Board Meetings, she said she would get back to the Board with possible difference dates.

**MINUTES**

Amber moved, second by Karyl to approve the minutes of the March 29, 2019 web conference. All in favor.

**TREASURER'S REPORTS**

Erin moved, second by Karyl to approve the Treasurer's reports. All in favor.

**HOTEL**

Barb Reynolds, Director of Sales and Catering for the Holiday Inn Des Moines Airport, addressed any concerns/suggestions regarding the conference. She also mentioned possible upcoming improvements to the hotel.

## **LEAGUE UPDATE**

Heather Robberts reported on the following:

- New mentors for 2019 with additional needed
- Nuisance Abatement Conference
- Tim Shields Endowment Fund Raiser
- Small Cities Workshop
- Department of Management Workshop
- Patrick Callahan survey
- Conference surveys
- Clerknet Live at the Iowa League of Cities Conference

## **ISU INSTITUTE UPDATE**

Sara Shonrock reported on the following:

- Municipal Professional Institute and Academy
- Scholarship application guidelines /rules
- An IMFOA Board Member representative for the session planning for MPI & the Academy
- QGIS training prior to the Academy

## **MPI AND ACADEMY SCHOLARSHIP APPROVAL**

Kelly reported on those who have been recommended for award of the scholarships. After some discussion, Erin moved, second by Karyl to approve \$450 scholarships to the following: Darren Gray, Hastings; Kenna Lambertsen, Garwin; April Putzier, Correctionville; Ashley Ackerman, Sibley; Stacy Ball, Britt; and Gwen Blass, Menlo. All in favor.

## **FAQ'S REGARDING ASSOCIATE CERTIFICATIONS**

Briefly discussed recommended changes from Sally Hinrichsen to the FAQ's. Once the changes have been submitted to Deb from the Certification Review Committee, she will update the FAQ's section on website.

Deb also noted that the Dues Application Form has been updated to include wording for the Associate Certifications.

## **OTHER BUSINESS**

- Possible exchange of vendor booth fee for new banners
- On line store for purchasing IMFOA clothing
- Policy for a Board Member being awarded a IIMC Scholarship from Civic Systems, LLC

## **ADJOURNMENT**

Tricia moved, second by Karyl to adjourn at 1:19 p.m. All in favor.

Respectfully submitted,

Deb Wheatley Field, Secretary/Treasurer