

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
APRIL 20, 2018
DES MOINES, IOWA

The IMFOA Board of Directors met at the Holiday Inn Des Moines Airport at 12:03 p.m. with President Ondrea Elmquist presiding. Members present were: Kevin Jacobson, Beverly Conrad, Kelly Groskurth, Erin Learn, Denise Hoy, Daisy Huffman, Amber Julseth, Trish Gleason, Karyl Bonjour, and Deb Wheatley Field. Absent: none.

IIMC REGION VI DIRECTOR'S REPORT

Pam DeMouth thanked the board for the opportunity to serve as Iowa's representative on the IIMC Board of Directors for Region VI for the past three years.

NEW BOARD MEMBERS

Ondrea welcomed newly elected Board Members Amber Julseth, Trish Gleason, and Karyl Bonjour. She also noted that the Board of Directors list, Committee Appointments and Descriptions, Board Member Information and Policies were included in the packet.

CERTIFICATION CURRICULUM COMMITTEE

Beverly moved, second by Kelly, to appoint Theresa Reardon to the Certification Curriculum Committee for the term ending in 2022. All in favor.

CERTIFICATION REVIEW COMMITTEE

Kelly moved, second by Erin, to appoint Janet Gann to the Certification Review Committee for the term ending in 2023. All in favor.

UPCOMING BOARD MEETING DATES

- June 8-9, 2018 (Des Moines)
- July 27-28, 2018 (Boone)
- September 28, 2018 (teleconference)
- November 9-10, 2018 (Des Moines)
- January 4-5, 2019 (Des Moines)
- March 29, 2019 (teleconference)

SECRETARY-TREASURER

Erin moved, second by Beverly, to appoint Deb Wheatley Field as Secretary/Treasurer for FY19. All in favor.

MINUTES

Amber moved, second by Trish, to approve the minutes of the March 29, 2018 meeting. All in favor.

REPORTS

Erin moved, second by Karyl, to approve the FY18 Financial report. All in favor.

Beverly moved, second by Erin, to approve the Treasurer's report. All in favor.

LEAGUE UPDATE

Mark Tomb reported on the following:

- All Star Community Award nominations
- Home Rule Proclamations
- Nuisance Abatement Conference
- Small City Workshops
- Annual Golf Tournament Fundraiser
- Annual Conference
- MLA Part III
- Mentoring Program

Heather Roberts reported on the following:

- Vendor wait list for the conference
- Mail Chimp

ISU INSTITUTE UPDATE

Cindy Kendall reported electronically on the following:

- Leaving of Mary Beth Sprouse
- ISU hiring of Eric Christensen
- Training programs
- Upcoming 2018 Academy
- Scholarships

COMMITTEE REPORT ON SCHOLARSHIPS

Kelly presented a list of those to receive the 2018 Institute Scholarships, as recommended by the Education Committee. Some discussion followed since it had been discovered that one of those on the list, also received a scholarship last year. A suggestion was made that a question be included on the scholarship application asking if the applicant has previously received a scholarship.

Beverly moved, second by Kelly, to approve scholarships for the 2018 Institute for the following: Angela Thompson, Lone Rock; Taylor Lawman, Marathon; Linda Windschittle, Modale; Holly Richardson, Bonaparte; Teresa Riggs, Churdan; and Ashley Martin, Plymouth. All in favor.

CERTIFICATION ISSUES

Kelly spoke of the Certification Review's recommendation on how to address a certification application when the applicant's certification expired three to four years ago. She said she would put the committee's recommendation in writing for consideration at the next board meeting.

There was some discussion regarding how an applicant would renew their certification with a change in job title from City Clerk to Assistant to the City Manager. The consensus of the board was that the applicant would need to recertify as an Associate Clerk, pending the requirements for an Associate Certification are meant.

IOWA EMPLOYMENT CONFERENCE CREDITS

It was the consensus of the board that if the signup sheets are only available for attendees to sign while attending the conference, credit hours will be accepted for certification. Thus, no signing of the sheets is allowed once the conference has concluded.

IMFOA RETIREE MEMBERSHIPS

Erin moved, second by Beverly, to approve the following retiree memberships:

- Coleen Damon-Hudson
- Lorna Fletcher-Tipton
- Bev Alesch-Marcus
- Patrick Callahan-Anamosa
- Rexann McEnroe-Algona

All in favor.

IMFOA ORGANIZATION MEMBERSHIP

Beverly moved, second by Amber, to approve the following organization membership:

- Jester Insurance Services

All in favor.

SELLING OF IMFOA TEE-SHIRTS

Erin said she would email some options regarding the selling of tee shirts as a fundraiser.

SPRING CONFERENCE WRAPUP

Board members noted suggestions/compliments that were received.

ADJOURNMENT

Erin moved, second by Karyl, to adjourn at 1:31 p.m. All in favor.

Respectfully submitted,

Deb Wheatley Field, Secretary/Treasurer