

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
BOARD MEETING  
APRIL 21, 2023

The IMFOA Board of Directors met at the Des Moines Holiday Inn Airport/Conference Center at 11:46 a.m. with President Trish Gleason presiding. The following Board Members were present: Shelby Hagan, Brian Weuve, Beverly Conrad, Melissa Simmons, Erin Learn, Darryl Ten Pas, Tricia Maiers, Christina Eicher, Karyl Bonjour, and Deb Wheatley Field. Absent: none. Those with voting rights are: Karyl, Trish, Shelby, Brian, Melissa, Tricia, Darryl, and Christina.

The Board welcomed new member Christina Eicher. Trish asked if there were any corrections to the Board of Directors contact information that she had provided in the Board packets. Also included in the packets were the Committee assignments, Committee descriptions, Board Policy, and By-Laws. Trish distributed "Save the Date" cards for the following upcoming Board Meetings: June 9-10, Des Moines; July 28-29, Ames; September 15-16, Dubuque; November 10-11, Des Moines; January 19, Teleconference; March 8-9, Des Moines. It was suggested that a Teleconference be held on September 29.

Barb Reynolds, Director of Sales and Catering for the Holiday Inn Des Moines Airport Conference Center, addressed any concerns/suggestions regarding the Spring Conference that was just held. The Board heard a lot of good compliments about the food and the conference was well attended. Board Members also wanted Barb to pass along to the owners how appreciative they are for the \$5,000 donation for the 40<sup>th</sup> anniversary of holding the conference at the Des Moines Holiday Inn Airport/Conference Center.

#### **SECRETARY/TREASURER**

Tricia moved, Melissa seconded, to approve Deb Wheatley Field as Secretary/Treasurer for FY24. All in favor.

#### **MINUTES**

Brian moved, Melissa seconded, to approve the minutes from the March 25, 2023 meeting. All in favor.

#### **TREASURER'S REPORTS**

Tricia moved, Brian seconded, to approve the Treasurer's reports as presented. All in favor

#### **RETIRED MEMBERSHIPS**

Mellissa moved, Tricia seconded, to approve the Retired Memberships for Jody Smith and Patrick Callahan. All in favor.

#### **CERTIFICATION REVIEW COMMITTEE APPOINTMENTS**

Tricia moved, Darryl seconded, to appoint Laura Schaefer and Tracey Mulcahey to the Certification Review Committee for the terms ending in 2027 and 2028 respectively. All in favor.

#### **ISU INSTITUTE UPDATE**

Sara Shonrock reported that there were 28 scholarship applications for the Institute and ISU will award

five scholarships this year. Sara had previously emailed the Board the applications and a scoring spreadsheet, which was used to rate the applications. She also explained how the scoring was determined. Tricia moved, Melissa seconded, to award scholarships (\$450 each) to Paige Bartels, Riceville; Megan Andersen, Exira; Emily Hanson, Lewis; Cassandra Wilson, Silver City; and Christy Busby, Prairie City; with Amy Breese, Atkins; and Stacy Huss, Anita, as backups. All in favor.

#### **IOWA LEAGUE OF CITIES UPDATE BY HEATHER ROBERTS**

- Registration will be opening soon for the upcoming Nuisance Abatement Workshop in Ankeny.
- Fundraiser golf tournament to be held June 17, in Ankeny.
- League's Annual Conference will be held in Cedar Rapids in September.
- In the future, because of the issue with the League server, the Certification Database will be stored in the Cloud, independent of the League.

#### **CONFERENCE RFP'S**

Shelby distributed a revised RFP from the Embassy Suites. After discussing some concerns with holding the conferences at the Embassy Suites, Melissa moved, Tricia seconded, to sign a three-year agreement (April, 2024 thru October 2026) with the Des Moines Holiday Inn Airport Conference Center. All in favor.

#### **CONFERENCE FEEDBACK/FALL CONFERENCE PLANNING**

- Making accommodations in the Certification Program for those serving in the Military.
- Use space on Wednesday for possible Iowa User Group Meeting.
- Another Mentor Meeting will be held in the Fall.
- Need for cancellation policy for the Athenian.

#### **ADJOURNMENT**

Brian moved, Tricia seconded, to adjourn at 1:29 p.m. All in favor.

Respectfully submitted,

Deb Wheatley Field,  
Secretary/ Treasurer