

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
BOARD MEETING  
APRIL 22, 2022

President Karyl Bonjour called the IMFOA Board of Directors Meeting at the Des Moines Holiday Inn/ Airport Conference Center to order at 12:12 p.m. with the following Board Members present: Erin Learn, Beverly Conrad, Trish Gleason, Tricia Maiers, Brian Weuve, Ondrea Elmquist, Melissa Simmons, Darryl Ten Pas, Shelby Hagan, and Deb Wheatley Field. Absent: none.

**NEW BOARD MEMBERS**

New Board Members Shelby Hagan and Darryl Ten Pas were welcomed to the Board.

**HOTEL**

Barb Reynolds, Director of Sales and Catering for the Holiday Inn Des Moines Airport, addressed any concerns/suggestions regarding the Spring Conference just held.

**BOARD OF DIRECTOR'S LIST/COMMITTEE ASSIGNMENTS/INFORMATION AND POLICIES**

Karyl distributed said lists and asked for Board Members to let her know if there are any corrections to be made with contact information. One change was made, as Erin will replace Trish as Chair on the Education Committee.

**SECRETARY/TREASURER APPOINTMENT**

Tricia moved, Erin seconded, to appoint Deb Wheatley Field as Secretary/Treasurer for FY23. All in favor.

**MINUTES**

Melissa moved, Brian seconded, to approve the minutes of the March 19, 2022 meeting. All in favor.

**UPCOMING BOARD MEETING DATES & CONFERENCE DATES**

June 3-4, 2022 -- Des Moines

August 5-6, 2022—?????

September 23, 2022 – Teleconference

October 19-21, 2022 (conference)

November 11-12, 2022 - -Des Moines

January 13-14 2023 - Des Moines (may be teleconference)

March 24, 2023 – Teleconference (may be in person)

April 19-21-2023 (conference)

Because of some possible conflicts, Karyl will get back to the Board on the final dates/locations.

### **RETIRED MEMBERSHIPS**

Erin moved, Melissa seconded, to approve Retired Memberships for Patrick Callahan, Jody Smith, Lori McNally, and Lorna Fletcher. All in favor.

### **ASSOCIATE MEMBERSHIP**

Tricia moved, Brian seconded, to approve the Associate Membership for Jester Insurance Services. All in favor.

### **HOTEL CONTRACT FOR FUTURE CONFERENCES**

It was pointed out that the Fall 2023 Conference is the last one under the present contract with the Des Moines Holiday Inn /Airport Conference Center. After some discussion, Tricia moved, Melissa seconded to contact the Des Moines Convention and Visitors Bureau for guidance in soliciting quotes from hotels wanting to host future IMFOA Conferences. All in favor.

### **FIRST TIMER'S GIFTS**

Because there are only enough power banks and bags to be given away to First Timer's attending the 2022 Fall Conference, suggestions were made for what to purchase beginning with the Spring 2023 Conference. Melissa and Tricia agreed to work together on what items to purchase. All in favor.

### **POP-UP STORE**

It was the consensus of the Board to offer items other than apparel in this Fall's Pop-Up Store.

### **ISU INSTITUTE SCHOLARSHIP UPDATE FROM SARA SHONROCK**

Sara reported on the scholarship applications she received and the scoring of them. Melissa moved, Brian seconded, to award a \$450 scholarship to each of the following: Samantha Parry, Amy Green, Kristen Kopsa, Jenifer Umbach, and Christy Welch. All in favor.

### **LEAGUE UPDATE FROM HEATHER ROBERTS**

- Small City Workshops to be held online
- Still need to fill a staff position
- MLA to wrap up this week
- Nuisance Conference to be held at DMAC in Ankeny

### **IIMC UPDATE**

The Annual IIMC Conference will be held in Little Rock, AR from May 22-25, 2022. Karyl stated that the Des Moines Convention and Visitors Bureau has been asked by IIMC to submit a proposal for hosting the conference in Des Moines in 2027. After weighing the pros and cons, Shelby moved, Melissa seconded, to offer a letter of support to the Des Moines CVB to submit a proposal for hosting the 2027 IIMC Annual Conference. All in favor.

**SPRING 2022, CONFERENCE**

Discussed feedback Board Members heard regarding the conference and Heather talked about some issues regarding the new online conference registration system.

**ADJOURNMENT**

With no further business, Tricia moved, Brian seconded, to adjourn at 1:32 p.m. All in favor.

Respectfully submitted,

Deb Wheatley Field,  
Secretary/ Treasurer