

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
JUNE 5, 2020

President Beverly Conrad called the IMFOA Board of Directors web conference to order at 1:30 p.m. with the following Board Members present: Erin Learn, Kelly Groskurth, Amber Julseth, Trish Gleason, Tricia Maiers, Daisy Huffman, Kevin Jacobson, Karyl Bonjour, and Deb Wheatley Field. Absent: Ondrea Elmquist.

MINUTES

Tricia moved, Kelly seconded, to approve the minutes of the March 27, 2020 meeting. All in favor.

TREASURER'S REPORTS

Amber moved, Kelly seconded, to approve the Treasurer's and Financial reports. All in favor.

APPOINTMENT OF SECRETARY/TREASURER

Trish moved, Tricia seconded, to appoint Deb Wheatley Field as Secretary/Treasurer for the term ending March 31, 2021. All in favor.

2020-21 BOARD OF DIRECTOR'S LIST, MEETING DATES, COMMITTEE ASSIGNMENTS

- Said lists were included in the agenda packet. One change was that the web conference scheduled for April 2, 2021 was moved April 9, 2021.

LEAGUE UPDATE

- Heather Roberts reviewed the results of the electronic voting by the membership for approval of the April 15, 2019 Annual Business Minutes, FY21 Budget, and FY20 Financial Report, with approval given for all three items
- Changes are being made to the certification database and work has begun on ideas for future scanning elements
- Possibility of the Annual League Conference scheduled for September being held virtually
- Hacking of Clerknet

CERTIFICATION REVIEW COMMITTEE UPDATE-CREDIT FOR VIRTUAL MEETINGS

Kelly informed the Board that at this time, credits for certification will only be allowed for virtual training for the Clerk's Institute, Academy, and the Annual League Conference. Therefore, no contact hours will be allowed for virtual training hosted by the Iowa Employment Conference. An extension of two years will be allowed for certification renewals, with the possibility that it could be even longer. The Board also discussed various ways for how attendance at virtual meetings could be tracked. Kelly noted a problem with several who have attended budget workshops trying to use the contact hours more than once.

INSTITUTE AND ACADEMY UPDATE

- Because of Covid-19, both the Clerk's Institute and Academy will be held virtually.
- Those being awarded MPI Scholarships are Carol Chicoine-Primghar, Kristy Brunsvold-Corwith, Katie Nichols-Keosauqua, Brooke Peterson-Glidden, and Angie Ritchie-Cumming.

IIMC REGION VI DIRECTORS' UPDATE

A written report from Directors Kay Cmelik and Marie Moe was included in the agenda packet. A motion to donate \$250 to the IIMC Foundation died for a lack of a second.

CONSIDERATION OF A DISINGUISHED SERVICE AWARD PROGRAM

Upon discussion of a suggestion to establish an annual distinguished award for an outstanding IMFOA member, the consensus was not to undertake such a program.

DRAFT OF CHANGES TO BY-LAWS

The Covid-19 Pandemic has prompted some needed changes to the present By-Laws. Board Members reviewed a draft of some proposed changes and were asked to review the By-Laws for other possible changes. Karyl agreed to ask her City Attorney to review any changes to the By-Laws.

FALL 2020 CONFERENCE PLANNING

At this time, those who were to present at the Spring Conference are available for the Fall Conference. Thus, the same program will be used for the Fall Conference. Tricia moved, Karyl seconded, to approve \$2,000 for the Dueling Pianos for entertainment. If need be, because of Covid-19, there was discussion of how to hold an electronic conference. A decision for such will be made at the August 15, Board Meeting.

ADJOURNMENT

With no further business, Tricia moved, Trish seconded, to adjourn at 3:00 p.m.

Respectfully submitted,

Deb Wheatley Field,
Secretary/Treasurer