

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
JULY 28, 2023

The IMFOA Board of Directors met at the Gateway Hotel and Conference Center in Ames at 12:30 p.m. with President Trish Gleason presiding. The following Board Members were present: Melissa Simmons, Brian Weuve, Shelby Hagan, Darryl Ten Pas, Christina Eicher, Erin Learn, Beverly Conrad, and Deb Wheatley Field. Absent: Tricia Maiers and Karyl Bonjour. Those with voting rights are: Trish, Melissa, Brian, Shelby, Darryl, and Christina.

MINUTES

Melissa moved, Brian seconded, to approve the June 10, 2023 minutes, as amended with the corrected spelling of Brian's last name. All in favor.

TREASURER'S REPORTS

Brian moved, Darryl seconded, to approve the Treasurer's Reports as presented. All in favor.

ISU UPDATE

Trish noted that since Sara Shonrock couldn't attend the meeting, she may have a Zoom Meeting with Sara and report back to the Board.

IOWA LEAGUE OF CITIES UPDATE BY HEATHER ROBERTS

- During the luncheon at the League's upcoming Annual Conference, there will be part one of a webinar regarding story telling for cities.
- Staff continues to focus on conference planning.
- There will soon be an opening for a Communications Coordinator due to the upcoming departure of Jessica Vogel.

CERTIFICATION DASHBOARD UPDATE

Heather reviewed the proposal from Delta Consulting that would allow the Certification Data Base to be up and running again, modernize and streamline the certification application process, and also take the system to the Cloud Environment. These improvements are estimated to cost between \$17,000 and \$59,600, with the work possibly taking up to two months to complete.

Christina moved, Melissa seconded, to move forward with the upgrade, as quoted by Delta Consulting, to the Certification Data Base at a cost of between \$17,000-\$59,600. All in favor.

IMFOA BOOTH AT IOWA LEAGUE OF CITIES CONFERENCE

Discussed the benefits of having a booth at the upcoming conference, which led to the suggestion that Certification and First Timer's banners be made. The consensus was for IMFOA to partner with Iowa State in sharing a booth and create said banners.

HOLIDAY INN AGREEMENT

Melissa moved, Brian seconded, to approve a three-year conference contract with the Des Moines Holiday Inn Airport/Conference Center for April, 2024 through October, 2026. All in favor.

ATHENIAN DIALOGUE CANCELLATION POLICY

Upon discussing the need for a cancellation policy for the Athenian Dialogue, Brian moved, Melissa

seconded, to approve an administrative fee of \$35.00 for cancellation of an Athenian registration. All in favor.

CONFERENCE REGISTRATION FEES

The Board reviewed the current conference registration fees and discussed the need to increase them. Melissa moved, Christina seconded, that beginning with the Fall, 2023 Conference the registration fees will be as follows: Member-\$150; Non-member-\$200.00, Retired-\$25.00, Guest-\$25.00. All in favor.

FALL CONFERENCE PLANNING

- Vendor Party will have a Fair theme with various games and Fair food.
- Reviewed the planning worksheet.
- Final food choices will be made at the next Board Meeting.
- Athenian Dialogue has been finalized.

NEXT BOARD MEETING

September 16, 2023 in Dubuque.

IIMC REGION VI

Mid-Year Meeting will be held January 19-20, 2024 in Decorah.

ADJOURNMENT

With no further business, Darryl moved, Shelby seconded, to adjourn at 2:49 p.m. All in favor.

Respectfully submitted,
Deb Wheatley Field, Secretary/Treasurer