

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
BOARD MEETING  
SEPTEMBER 25, 2020

President Beverly Conrad called the IMFOA Board of Directors web conference to order at 1:00 p.m. with the following Board Members present: Erin Learn, Kelly Groskurth, Amber Julseth, Trish Gleason, Tricia Maiers, Ondrea Elmquist, Daisy Huffman, Karyl Bonjour, and Deb Wheatley Field. Absent: Kevin Jacobson.

**MINUTES**

Tricia moved, Karyl seconded, to approve the minutes of the August 15, 2020 meeting. All in favor.

**ISU INSTITUTE UPDATE**

ISU Institute Director Sara Shonrock spoke about survey results and plans to hold virtual Clerk/Finance training sessions throughout the year. Virtual training would be held in February and November with in-person training to continue at the Institute in July. There was a review of the 2020 Institute schedule to identify which type of classes would be better suited for in-person versus virtual.

Discussion was held regarding the possibility of archiving the sessions, as it would be beneficial for newly hired Clerks and Finance Officers to receive immediate training. Heather Roberts pointed out that there are some webinar training series available through the Iowa League of Cities. It was also noted that there would be a cost for viewing a recorded session, but no credits would be earned.

The consensus was to move forward with plans for virtual training sessions that are time sensitive and best suited for such.

**IIMC REGION VI MEETING**

Beverly said she would work with IIMC Region VI Director Kay Cmelik with planning the meeting to be held in Decorah in January.

**FALL CONFERENCE WALK THROUGH**

The Board finalized plans for the upcoming conference.

**ADJOURNMENT**

Tricia moved, Trish seconded, to adjourn at 2:10 p.m. All in favor.

Respectfully submitted,

Deb Wheatley Field,  
Secretary/ Treasurer