

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
Board Meeting, April 20, 2012  
Des Moines, Iowa

The IMFOA Board of Directors met at the Holiday Inn Airport, Des Moines, on April 20, 2012 following the 73<sup>rd</sup> Annual IMFOA meeting. President Nancy Earles called the meeting to order at 12:00 p.m. Those present were Randy Pierce, Iona Allen, Tawnia Kakacek, Sally Hinrichsen, Daisy Huffman, Laura Schaefer, Kent Anderson, Deb Field and Roxanne Schneider.

President Earles welcomed new Board members Daisy Huffman and Iona Allen.

Motion by Randy, second by Sally to confirm the President's 12/13 committee appointments as follows:

Advisory: Laura Schaefer, Chair, Kent Anderson, Roxanne Schneider

Audit: Randy Pierce, Chair, Daisy Huffman, Sally Hinrichsen

Budget: Deb Field, Chair, Iona Allen, Denise Hoy

Education: Denise Hoy, Chair, Randy Pierce, Daisy Huffman

Publicity: Deb Field, Chair, Pamela Blessman, IA League of Cities

Nominating: Roxanne Schneider, Chair, Kent Anderson, Laura Schaefer

Ambassador: Tawnia Kakacek, Chair, Deb Hartman, Mary Bolton

Hospitality: Chuck Lund, Chair, Deb Field

Website: Deb Field, Chair, Daisy Huffman, Tawnia Kakacek

Resolution: Sally Hinrichsen, Chair, Iona Allen, Tawnia Kakacek

Technology: Iona Allen, Chair, Randy Pierce, Heather Roberts

Registration: Pamela Blessman, Chair, Diane Kennedy, Lora Hansen

Certification Review: Pamela Blessman, Chair, Sally Hinrichsen, Tawnia Kakacek

Curriculum: Kay Cmelik, Chair, Theresa Reardon, Jack Bachhuber, Nancy Earles, Pam DeMouth, Cindy Kendall-ex-officio

Motion carried with all in favor.

Motion by Tawnia, second by Randy to appoint Deb Field as Treasurer and Pamela Blessman as Secretary. All in favor.

Motion by Randy, second by Sally to approve the minutes of the January 14, 2012 meeting. Motion carried.

Motion by Sally, second by Randy to approve the treasurer's report as presented. Motion carried.

Heather Roberts was in attendance to discuss with the Board the ClerkNet contract. Motion by Tawnia, second by Randy to approve the agreement with the Iowa League of Cities for maintenance of the ClerkNet listserve at \$3 per subscriber or a total of \$1,725. Motion carried unanimously.

Brief discussion was held on the updating of the ClerkNet dashboard to reflect what credits were used by candidates to obtain their certifications. Since all of the applications are kept at the Clive City Hall, a date in either June or August will be explored to have a work day to get the database up to date.

It was reported that the IMPA and IMPI are ready for registration and that ISU will be offering a two-day accrual accounting class this summer.

It was noted that the IIMC Region VI 2013 meeting will be held in La Crosse, WI on January 25 & 26.

Motion by Randy, second by Sally to contribute \$1,000 to the 2014 IIMC Milwaukee, WI conference committee, to be used for conference expenses. Motion carried.

Future Board meeting dates and locations are as follows:

June 8-9, 2012 in Des Moines

August 10-11, 2012 to be determined

October 17-19, 2012 (conference) in Des Moines

November 16-17, 2012 in Des Moines

January 18-19, 2013 in Des Moines

April 17-19, 2013 (conference) in Des Moines

Laura reported on attendance at the Wisconsin and Minnesota conferences.

Motion by Tawnia, second by Iona to award \$330 scholarships to IMPI to each of the following:

Ronda James, Sabula

Marlene Klemp, Waukoma

Charolotte Williams, Montour

Nancy Nelson, Bonaparte

Motion carried unanimously.

It was decided that the Board would personally give Dick, the long-time bellhop at the Airport Holiday Inn, a gift certificate for his retirement. Randy will collect the funds from the individual Board members.

It was noted that Speer Financial is interested in giving a partial scholarship for IIMC Annual Conference attendance. It was determined that the Education Committee will draft a scholarship donation plan that will include various levels of giving. Further discussion will be held at a future meeting.

At the December 9, 2011 certification meeting it was determined that reminder letters would be sent to those that are certified but have failed to recertify timely. Amnesty will be given to those who haven't recertified until September 30, 2012. Information about the amnesty period will be put on the IMFOA website, ClerkNet and included in the League weekly newsletter.

The Board reviewed comments and suggestions regarding the 73<sup>rd</sup> Annual meeting.

It was also noted that Steve Ford will be retiring effective July 2012.

With no further business to come before the Board, President Earles adjourned the meeting at 2:23 p.m.

Respectfully submitted,

Pamela Blessman  
Secretary