

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
Board Meeting, June 15, 2013  
Des Moines, Iowa

The IMFOA Board of Directors met at the Holiday Inn Airport, Des Moines, on June 15, 2013. President Tawnia Kakacek called the meeting to order at 8:30 a.m. Those present were Randy Pierce, Sally Hinrichsen, Daisy Huffman, Denise Hoy, Dale Oltmans, Laura Schaefer and Pamela Blessman.

Motion by Randy, second by Daisy to approve the minutes of the April 19, 2013 meeting.  
Motion carried.

Motion by Randy, second by Sally to approve the treasurer's report as presented. Motion carried.

Mark Tomb gave an update of League activities including: The League's move to the new offices on June 22; MLA on-line changes; Small city workshops-two left; AFR Training and the webinar series that will be offered on various subjects. Heather Roberts gave the Board an update on the certification database.

Cindy Kendall provided an update as follows: she found a lot of benefit in the 2013 IIMC conference in Atlantic City; the AFR workshop has been recorded and she is in the editing stage; IMPI registration is good and there seems to be a lot of interest in the IMPA; Cindy wants IMFOA to have a booth over the noon hour on July 15 at the IMPI-Denise or Laura will staff.

Those who attended, gave an update on the IIMC conference in Atlantic City.

Denise and Heather Roberts met with Midwest Card and ID Company in hopes that they had a product that would assist with the attendance for the certification program. It was reported that Midwest's product couldn't do what IMFOA needs it to do.

The Board discussed what to do with the Secretary's position due to the impending retirement of Pam. The idea of a survey was discussed to see what the membership wants in regard to the conferences. Also mentioned was determining if the League could contract to do some of the duties. It was also noted that if the League is contracted to do a majority of the duties, possibly the Secretary and Treasurer positions could be combined. Pam will compile a list of duties that she currently performs as the secretary.

Tawnia noted that the August 2 & 3 Board meeting may be held in Lisbon. She will let the Board know.

The Board reviewed the RFP for conference locations. The Convention and Visitors Bureau will assist with sending the RFP to hotels that can meet our size requirements. They will be sent out in July and expected back in time for review at the August Board meeting.

The Board worked on the October 2013 conference planning.

Committee members gave an update of the 75<sup>th</sup> Anniversary celebration. It was noted that the budget is \$5,900 in addition to the usual conference expenses.

Sally's daughter who is a graphic designer, has offered to work on designs for a possible new logo/brand for IMFOA.

It was noted that a gambling permit will be required if we have a raffle at the 75<sup>th</sup> Anniversary meeting next year. In the past, the Clive Police Chief has signed off on the license for IMFOA.

There was brief discussion about the current dues structure. Denise will illustrate various dues structures for the Board to review.

It was reported that vendors are still occasionally asking for the conference attendees list. The Board determined that the policy will remain the same and the list will not be given out or sold.

Jane and Laura are working on chartering a bus for the 2014 IIMC conference in Madison, WI. The approximate cost per rider will be \$150.00 with the addition cost of a week-long hotel stay for the driver. The bus would leave from Carroll and possibly make other stops along the route to pick up riders.

Tricia Maiers, City Clerk in Dyersville will be asked if she will spearhead Iowa's carnival participation at the 2014 IIMC conference.

With no further business to come before the Board, Sally moved to adjourn the meeting at 1:21 p.m., seconded by Daisy. All in favor.

Respectfully submitted,

Pamela Blessman  
Secretary