

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
Board Meeting, August 3, 2013  
Mt. Vernon, Iowa

The IMFOA Board of Directors met at the Sleep Inn Hotel in Mt. Vernon on August 3, 2013. President Tawnia Kakacek called the meeting to order at 8:30 a.m. Those present were Randy Pierce, Daisy Huffman, Dale Oltmans, Laura Schaefer, Nancy Earles, Jane Smith and Pamela Blessman.

Motion by Randy, second by Dale to approve the minutes of the June 15, 2013 meeting.  
Motion carried.

Motion by Daisy, second by Randy to approve the treasurer's report as presented. Motion carried.

Cindy Kendall provided an update as follows: the AFR workshop has been recorded and she is working on a new TIF report video that can be viewed electronically. She also mentioned the League's annual conference in Dubuque in September.

It was reported that a decision needs to be made by January regarding chartering a bus for the 2014 IIMC conference in Milwaukee. It sounds like the cost will be about \$150 per person to have a seat. There will most likely be a \$50 non-refundable deposit required so people will make a firm commitment.

Roxanne Schneider and Laura are working on a carnival game for the 2014 IIMC conference. Tricia Maiers will be asked to assist with this contribution to the conference.

After reading a request from Vincent Buttiglieri from New Jersey, it was determined that IMFOA will not endorse his IIMC candidacy for Vice President. This decision was made mainly from the fact that no one on the IMFOA Board knows Mr. Buttiglieri.

The Board discussed the League's proposal to IMFOA for handling the vendor and member registrations for future conferences. Some changes were made to the list of items the Board would like them to do. Motion by Jane, second by Randy to plan on hiring the League for registration duties with the noted modifications. All in favor.

Motion by Dale, second by Randy to add the remaining Secretary duties to the Treasurer's responsibilities and raise the stipend paid to Deb Wheatley Field to \$6,500 annually. Motion carried with all in favor.

Janet Gann, City Clerk in Walford has volunteered to manage the Certification process. Pam will go over the certification procedures with her at the October conference.

The Board thanked Randy for his work on the RFP and quotes from hotels for future conferences. Motion by Randy, second by Daisy to sign a three year contract with the Airport Holiday Inn. All in favor. The main reasons for staying at the Holiday Inn was the fact that they could provide no less than 200 rooms and were doing a building remodel that would better suit the conference room needs of IMFOA.

Nancy gave the Board an update of the plans made to date for the April 2014 75<sup>th</sup> Anniversary celebration. Motion by Randy, second by Jane to allow a budget of up to \$5,900 for the celebration expenses. Motion carried unanimously.

Sally's daughter-in-law is working on a logo update for IMFOA. Nothing to review at this time.

The Board will hold demos from both Laserfiche and Imagetek on document imaging after all the records are moved from Pam's home to the League offices.

After review, the Board determined it would not endorse/support a survey/research project of an Illinois PHD candidate.

The Board discussed the need to update the website. The decision was made to use the new "color wave in blue" format.

The Board concluded planning for the October 2014 conference.

With no further business to come before the Board, President Kakacek adjourned the meeting.

Respectfully submitted,

Pamela Blessman  
Secretary