

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION  
BOARD MEETING  
NOVEMBER 14, 2015  
DES MOINES, IOWA

The IMFOA Board of Directors met at the Holiday Inn Des Moines Airport at 8:30 a.m. with President Denise Hoy presiding. Members present were: Tawnia Kakacek, Nancy Earles, Sally Hinrichsen, Doreen Mowery, Kevin Jacobson, Beverly Conrad, Ondrea Elmquist, Dale Oltmans, and Daisy Huffman. Absent: Deb Wheatley Field.

Doreen moved, Ondrea seconded, to approve the minutes of the October 23, 2015 meeting. Motion carried unanimously.

Kevin moved, Beverly seconded, to approve the Treasurer's report. Motion carried unanimously.

Heather Roberts of the Iowa League of Cities updated the Board on the following:

- Upcoming budget workshops
- Municipal Leadership Academy is slow on registrations
- Directory updates will be completed electronically this year
- Legislative Day is set for March 3, 2016 at a cost of \$25. The event will be held at the Capitol Building with a reception following at the Des Moines City Hall

Heather explained the Delta Consulting invoice was for the modernization of the certification data base, moving user names to be identical to the League's, and programing fees. Discussion was held on raising the fees for certifications. Denise requested the Certification Committee present a recommendation regarding the fees.

The Board directed Heather to order new host, board, and committee ribbons and throw away the old that do not stick to the name tags.

Clarification on dues: Benefited members \$50.00, Active member \$20.00, Associate member \$100.00 and Retired member \$15.00. Heather will coordinate with Deb to make sure everyone is on the same page.

President Hoy announced that the IIMC Region VI meeting will be in La Crosse, Wisconsin on January 22-23, 2016.

Discussion was held on the Certification and Curriculum meeting that was held on November 13, 2015. The main thing that came from the meeting was the possibility of combining the IMFOA Fall Meeting and the Institute. Each entity felt it was extremely important to keep their own identity.

The Board confirmed that an Administrative Assistant is not eligible for certification.

Roxanne Schneider sent a thank note for the donation to the IIMC Presidency campaign.

Heather advised that the Holiday Inn asked if the board would provide them with a registration list so they could compare to the hotel reservation list so they are able to ensure bookings.

Board planned the April 2016 conference.

Discussion was held and the Board decided that coffee will be in the vendor room only and for the break only. There will be no coffee first thing in the morning. The “no meal” option will be eliminated from registrations.

Meals:

Muffins at morning coffee break

Lunch: Deli select – croissant-club or veggie burger; side salad and chips. Save cookies for afternoon break.

Dinner: Asiago chicken or sweet Asian medley; tomato basil soup (no salad), Caribbean medley, rice pilaf, French silk or apple pie.

One drink ticket for Wednesday night

Two drink tickets for Thursday night

Wednesday evening will be light snacks only

Discussion was held on the Athenian Dialogue. Marilyn Stratta may need to stay additional night. Board concurred to leave the fee at \$60.00 and see how the program fees balance at the end.

Conference Fees: Current fee is \$108.00 for member rate for all meals and \$123.00 for non-members. New fees will be set at \$125.00 for members includes all meals (no meals no longer an option) and \$175.00 for non-members.

The next IMFOA Board meeting is January 9, 2016 at the Airport Holiday Inn.

Heather will place a QR Code on the front of the programs that will allow attendees to download handouts to their pcs or phones.

At 11:27 a.m. President Hoy adjourned the meeting.

Respectfully submitted,

Nancy Earles  
Advisory Board Member