

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
OCTOBER 18, 2013
DES MOINES, IOWA

The IMFOA Board of Directors met at the Holiday Inn Airport with President Tawnia Kakacek presiding. The meeting was called to order with the following members present: Sally Hinrichsen, Daisy Huffman, Nancy Earles, Kent Anderson, Jane Smith, Dale Oltmans, Randy Pierce, Denise Hoy, Laura Schaefer, and Deb Wheatley Field. Absent: None.

Randy moved, Daisy seconded, to approve the minutes of the August 2, 2013 minutes. All in favor.

Denise moved, Sally seconded, to approve the Treasurer's report as presented. All in favor.

Mark Tomb of the Iowa League of Cities reviewed a proposed Conference Management Agreement, which would provide various services to IMFOA for the semi-annual conferences. The fee for the first year of the contract is \$3,750 and could change upon renewal after determining the actual costs for the services provided. It was decided to delete the section related to expanding the sponsorships since it was agreed that the Board should be in direct contact with the sponsors. Also, to be added to the agreement is a time line regarding the registration dates for the conferences. A final agreement will be presented for approval at the Board's November meeting.

Barb Reynolds, General Manager of the Holiday Inn, presented an architectural drawing the expansion project currently underway by the hotel.

Cindy Kendall, Iowa State Institute Director, asked that since two of last year's scholarship recipients did not use their scholarships for IMPI, if they could be used in 2014; to which the Board was agreeable. She also asked the Board to consider appointing a committee to create criteria for awarding the scholarships.

Laura reported that she hasn't had anyone sign up yet for the bus charter to Milwaukee for the 2014 IIMC Conference, but hopes to now that the information has been presented.

Because of a change regarding the opening reception for the IIMC Conference in Milwaukee, Wisconsin in May, there will now be no need for planning a carnival game.

Some suggestions were made upon the presentation of a new logo . The Board will make a decision on the logo at the November Board Meeting.

After some discussion, it was agreed that the By-Laws do not need to be changed due to Deb serving as both Secretary and Treasurer. However, the By-Laws will be revisited at the November meeting to determine whether Deb's \$6,500 annual stipend should be split out for each position.

Mark Tomb reported that a meeting with the League's Attorney will be held soon regarding allegations against a City Clerk, who is a member of IMFOA.

The Board was agreeable to an opportunity being presented by IIMC for sharing dollars toward Clerk education. The IIMC Municipal Clerks Education Foundation will distribute \$500 or more to each Association in a region to be used strictly for education purposes at IIMC Region Meetings.

The Board then discussed the comments and suggestions they received concerning the conference.

Sally moved, Daisy seconded, to adjourn at 1:41 p.m.

Respectfully submitted,

Deb Wheatley Field, Secretary/Treasurer

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