

IOWA MUNICIPAL FINANCE OFFICERS ASSOCIATION
BOARD MEETING
NOVEMBER 16, 2013
DES MOINES, IOWA

The IMFOA Board of Directors met at the Holiday Inn Des Moines Airport with President Tawnia Kakacek presiding. The meeting was called to order at 8:30 p.m. with the following members present: sally Hinrichsen, Daisy Huffman, Nancy Earles, Kent Anderson, Jane Smith, Randy Pierce, Denise Hoy, Laura Schaefer, and Deb Wheatley Field. Absent: Dale Oltmans,

Randy moved, Denise seconded to approve the minutes of the October 18, 2013 minutes. All in favor.

Sally moved, Jane seconded, to approve the Treasurer's report as presented. All in favor.

Heather Roberts and Mark Tomb of the Iowa League of Cities discussed with the Board the timeline that they presented regarding the planning of the Spring conference. Because the conference will be held a week earlier due to Good Friday, the idea timeline had to be moved from January 3 to January 17 and the emails to the exhibitors will be sent out on February 6 instead of January 21.

The League's Conference Management Agreement was then reviewed briefly following by a motion by Denise, seconded by Daisy to approve the contract for December 1, 2013 through December 1, 2014 subject to the new timeline as just discussed. All in favor.

Considerable discussion was held regarding how many points should count toward a certification for the completion of an Athenian. The Certification Committee has agreed to accept whatever the Board decides. After checking the website of the Minnesota Municipal Clerks & Finance Officers Association to see what they accept, it was decided to discuss the matter further at the next board meeting after Laura checks to see what is accepted by the Wisconsin Municipal Clerks Association.

Barb Reynolds, Director of Sales and Catering for the Holiday Inn, gave an update regarding the hotel's expansion project. In case the project isn't completed before the Spring conference, there was consideration of a backup plan regarding the use of meeting rooms.

Sally moved, Randy seconded, to approve a three year contract with the Holiday Inn Des Moines Airport for April, 2015 thru October, 2017. All in favor,

The Board selected a new logo from the three logos that were presented for review. The logo will be used on the wine glasses and bags to be presented to registrants at the Spring conference and used on the letterhead beginning in April.

Mark Tomb addressed the Board regarding termination of a membership for an ethic violation and read from the by-laws governing the City Manager's Association for such a violation. The Board will consider at the January meeting, an amendment to the by-laws to include the same verbiage as that of the City Manager's Association.

There was some discussion regarding a change to the dues structure and whether it should be changed from membership by a City to an individual membership.

The Board decided not to allow V-cube USA, Inc. – Event Services to record conferences and stream them on demand.

Deb related that she would separate in the budget the salary stipend for the Secretary and Treasurer's positions.

Deb informed the Board that they had insurance coverage for Errors and Omissions.

The Board then worked on planning the Spring 2014 conference.

Denise moved, Sally seconded to adjourn at 12:55 p.m. All in favor.

Respectfully submitted

Deb Wheatley Field
Secretary/Treasurer

